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Dear Parent(s)/Guardian(s),

Manitou Springs School District is preparing to launch Remote Learning to our students. Since going 1:1, we have been using Canvas in Grades 6<sup>th</sup> to 12<sup>th</sup> grade on iPads. Now, we have an opportunity to use these Remote Learning lessons to recover lost days due to the COVID-19 virus. A Remote Learning day is when students access learning outside the traditional class, either through online sources or instructional packets/materials. The Remote Learning days are designed to avoid interruptions in instruction that occur when school cannot be held due to unforeseen circumstances.

For more information please refer to our website.

## For online learning:

- Students and parent(s)/guardian(s) can access Remote Learning by students logging into Canvas or using the Canvas App or Canvas Web clip on their iPad.
- Every day teachers will post activities/assignments to Canvas. Teachers will have students log
  into canvas and take attendance via a discussion or virtual meeting. We will follow the normal
  A/B schedule both at the High School and Middle School. Tuesday March 17<sup>th</sup> is a "B" day.
- For students to be considered in attendance, students will need to log into the Canvas
  discussion or Google meet session for each class. Students may be required to complete
  assignments online or offline by returning a hard copy assignment (upon returning to school)
  to show evidence of their learning experiences. Further, if students are unable to participate in
  Remote Learning, accommodations will be made to assist them in making up the missed work.

Our plan is to conduct Remote Learning days through the use of the students' devices and hard copies when necessary. If you currently do not have an internet connection at home, please let the principal know.

Remote learning is a new system for our school district; therefore, this plan is being reviewed by the team often and new information will be shared with families via our website and email.

## More detailed information will be sent out on Monday.

Thank You for your patience and flexibility as we embark on these uncharted waters!

Sincerely, Eric McMartin